

Overview

Welcome to InSite for Page 1 Printers

Jobs

Upload print job files and collaboratively proof pages.

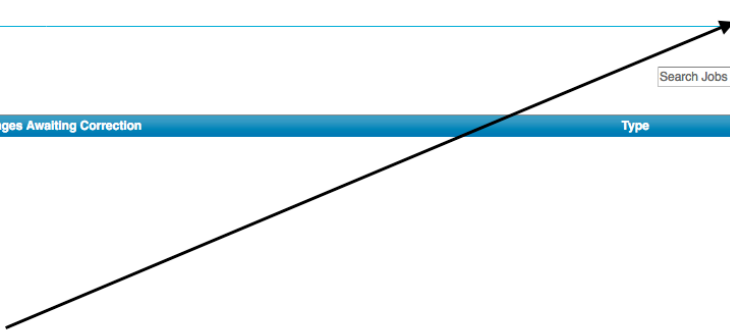
Status

Create Job

Search Jobs

0 Jobs

Name	Creation Date	Pages Requiring Approval	Pages Awaiting Correction	Type
Step 1				



Create Job

Job Info

Job Name:

Description:

Job Code:

Project Code:

Job Template: SHEETFED TEMPLATE INSITE

Notes

Job Access | [Add Existing Users](#)

Click on a role name to choose a different role. "*" indicates that the role is inherited.

User/Group Name	Job Role
PDF Proof (Proof123)	Approver *

Job CSR

Send email notifications about activity on this job to:

- All current and future Customer CSRs
- Specified Customer CSRs

[Select All](#) [Select None](#)

Job name and date

Step 2

Create job

Job Name 06,14,18

Summary Pages Downloads History

Created: Wednesday, April 03, 2019
10:17:41 AM
Status: Active
Type: Pre-Production

[Edit Properties](#)
[Manage Access](#)
[Move to Production](#)
[Set To Complete](#)

Upload Files... Smart Review Preview Email Secure link...

Approval Summary

No pages have been added for this job.

Signatures

There are no signatures for this job.

Reviewers

There are no reviews outstanding for this job.

File Transfer

No uploads are in progress for this job.

Info Sheet | Create

There is no Info Sheet for this job.

Notes | Add Note

Show

All Notes

No notes have been added for this job.

Step 3

Job Name 06,14,18

Created: Wednesday, April 03, 2019
10:17:41 AM
Status: Active
Type: Pre-Production

- [Edit Properties](#)
- [Manage Access](#)
- [Move to Production](#)
- [Set To Complete](#)

Upload Files... Smart Review Preview Email Secure link...

Approval Summary

No pages have been added for this job.

Signatures

There are no signatures for this job.

Reviewers

There are no reviews outstanding for this job.

File Transfer

No uploads are in progress for this job.

Upload Files

Uploading folders is not supported with HTML5.

Upload Name:

Notes

Process With:

Name	Last Modified	Size
new page.pdf	unknown	527452

1-Select color upload or greyscale upload

2-drag in files

3-upload

Step 4

Job Name 06,14,18

Summary Pages Downloads History

Created: Wednesday, April 03, 2019
10:17:41 AM
Status: Active
Type: Pre-Production

[Edit Properties](#)
[Manage Access](#)
[Move to Production](#)
[Set To Complete](#)

Upload Files... Smart Review Preview Email Secure link...

Approval Summary

Total: 1
Requiring Approval: 1

Signatures

There are no signatures for this job.

Reviewers

There are no reviews outstanding for this job.

File Transfer

Uploads
html5_upload_0 1 file, 515KB, Done
[Completed Uploads \(1\)](#)

Info Sheet | Create

There is no Info Sheet for this job.

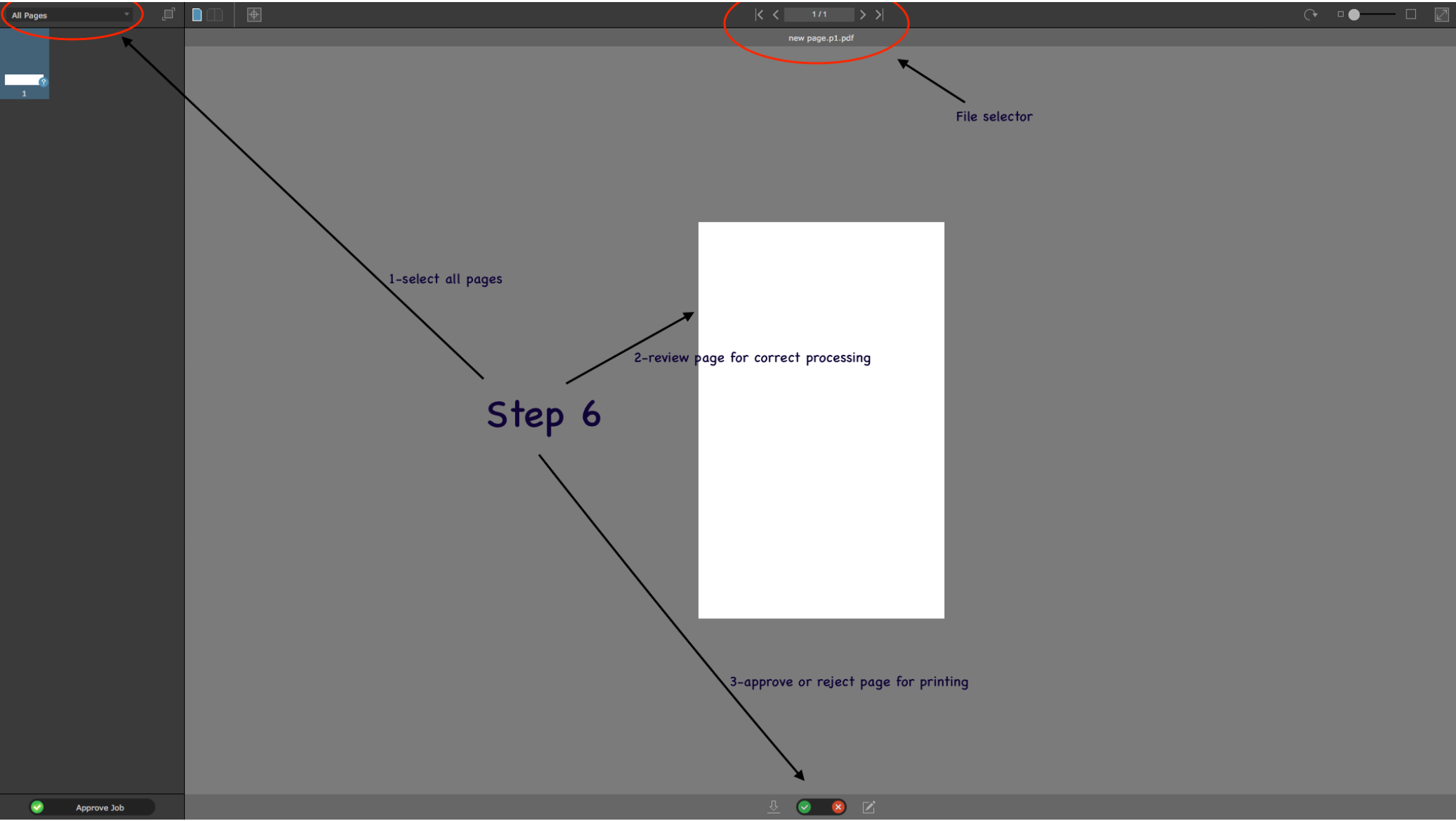
Notes | Add Note

Show
All Notes
No notes have been added for this job.

Pages uploaded
and pages approved to print

Click preview to review and approve pages

Step 5



All Pages

1 / 1

new page.p1.pdf

File selector

1-select all pages

2-review page for correct processing

Step 6

3-approve or reject page for printing

Approve Job

